



## **Production Planner**

L.A. Gauge Company provides ultra-precision machining services to produce the most complex and tight tolerance hardware required for the aerospace and defense industry. Known primarily for its success in machining beryllium, L.A. Gauge demonstrates American precision at its best, holding machining tolerances to 40 millionth of an inch and polishing optical components to billionths of an inch.

L.A. Gauge is a key supplier for every major defense program that requires beryllium components. We make guidance and targeting system components, nuclear missile components, and critical components for space systems. L.A. Gauge was the proud recipient of Lockheed Martin Missile and Fire Control Small Business Award for our critical support to their programs.

Put simply, when the defense industry needs critical and difficult parts that are beyond the capabilities of other manufacturers, it relies on L.A. Gauge to deliver.

### **POSITION OVERVIEW:**

We are looking for a Production Planner who is able to take on a variety of tasks to support our Production Team's efficiency. This role will be responsible for tracking, evaluating, and driving forward action at L.A. Gauge Company. The Production Planner is responsible for tracking and managing our parts production, so that we deliver high-quality parts on time. This individual will be capable of working in a fast-paced manufacturing environment and collaborating closely with our various departments.

### **JOB FUNCTIONS:**

1. Create production schedules to meet on-time delivery for customers and inform manufacturing of priority work
2. Track lots daily throughout manufacturing process and drive actions on the shop floor to ensure schedules are adhered to
3. Collaborate with manufacturing, quality, engineering, and supply chain departments
4. Improve production control processes documenting manufacturing project progress
5. Communicate clearly with various groups, including departments, customers and executives regarding production status

### **JOB REQUIREMENTS:**

- 1+ years of experience in production control role in a machine shop environment
- 2+ years of experience using an ERP software
- Highly proficient in Microsoft Excel (v-lookups)
- Strong communicator, both written and verbal
- High School Graduate/ GED
- Some college preferred
- Full ownership and positive attitude in fast paced, high pressure environment

**PROJECT MANAGEMENT:**

Will be expected to work on production projects to improve production efficiency. Must have ability and experience managing projects and proactively communicating progress on agreed upon deadlines

**COMMUNICATION:**

Must be energetic, self-motivated and able to communicate professionally and clearly. Will need to generate notes, emails, reports, and presentations in a timely manner.

**REPORTING:**

Will be asked to regularly report forecasts, status and results. Must have ability to report using software tools, including Microsoft Office (Word, Excel, PowerPoint), Google Docs and ERP software.

**COLLABORATION:**

Must have ability to work collaboratively with all L.A. Gauge departments and partners. Expected to contribute to creating a positive work environment

**CORE VALUES:**

Will be expected to model L.A. Gauge Company's five core values at all times:

- Attention to detail
- Full ownership
- Humbly confident
- Root cause focus
- Respect others

**PHYSICAL REQUIREMENTS:**

- Sit in front of a computer screen for long periods of time
- Move/carry material/parts up to 50 lbs. in cart

**SAFETY REQUIREMENTS:**

Compliance with safety standards and policies will be graded as part of job performance

**ATTENDANCE:**

On-time, regular attendance is a required function of this position. Start time can be as early as 6:00 a.m.

**ADDITIONAL REQUIREMENTS:**

Must be U.S. citizen or permanent resident authorized to work in the U.S.

**WORKING CONDITIONS:**

- Manufacturing Environment
- High intensity
- Minimal travel, if any

**L.A. GAUGE OFFERS:**

- Competitive pay based on relevant experience
- Medical insurance
- Dental & Vision insurance
- 401K Retirement Plan
- 2 weeks' vacation

Visit us at [www.lagauge.com](http://www.lagauge.com)

Email resume to [mnascimento@lagauge.com](mailto:mnascimento@lagauge.com)